

**BOROUGH COUNCIL SPECIAL MEETING
MAY 29, 2012
7:00 PM**

The May Council Special Meeting for the Borough of Clarks Summit was conducted on Tuesday, May 29, 2012 at 7:00pm. The meeting was held in Borough Council Chambers, 2nd Floor, 304 South State Street, Borough of Clarks Summit, County of Lackawanna and Commonwealth of Pennsylvania. Council members in attendance were Gerrie Carey, Herman Johnson, Patrick Williams, Roy Davis, Patricia Lawler, David Jenkins, and Virginia Kehoe. Mayor Harold Kelly and Donald Moyer were absent.

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| 1. | WORKSESSION: | President Carey |
| 2. | PUBLIC COMMENT | President Carey |

- **Thank you to Jay Walter:** Gerrie Carey read thank you letter to Jay Walter.
- **Eagle Scouts:** Gerrie Carey, Jason Kontz painted various items with two coats of green paint. Tyler Van Gorder, repaired and repainted and replaced boards on park benches and painted them seeded for grass. Gerrie congratulated the Eagle Scouts on a job well done.
- **Annual Northeast Cleanup:** Patrick Williams discussed Rep. Sid Michaels and the Annual Northeast Cleanup. Councilman Williams offered letter of appreciation to Kelly Shea, who volunteered on Saturday April 28, 2012. Ed Slowey also received a letter of appreciation. Patty Lawler was also presented with the letter of appreciation
- **2012-05 Curative Amendment – Old Lackawanna Trail – vote 7/11/12 meeting**
Donald Wydeen asked for property owned by David Noakes. The parcel of land along Old Lackawanna Trail is designated as Manufacturing/Industry Use. They are looking to have the area re-zoned and designated on Clarks Summit Zoning Map as a Central/Commercial. They are asking for Curative Amendment on the zoning. Virginia Kehoe stated that this does need to go before the Lackawanna County Planning Commission, there is a 30 day period that the property needs to be posted. This will be put on the July 11, 2012 agenda for a vote. Herman Jenkins was concerned about parking. Is there any alternative? Donald Wydeen stated that they anticipate 9 parking spaces which will be located in the rear of the building. This property is being leased first with the intention of owning the land. The retail use and the apartment use are not allowed in a M1 zone. They need the CC zoning.
- **Abington Area Community Classroom**
Dori Waters and Attorney Frank Pascale were at the meeting to discuss the User Agreement which was provided to the Council Members. Herman Johnson approved of moving the EMA office to a different area. In section #2 of the User Agreement instead of referring to the first floor of the borough building as “the firehouse,” it should be referred to as the “Borough Building.” Pat Rogan will look at the User Agreement and then we will put it on the agenda to vote on July 11, 2012.

Recess at 7:52pm for Executive Session
Reconvening at 9:12pm

- **2012-06 Traffic Amendment – vote 7/11/12 meeting**
Traffic pattern on Depot Street. Herman Johnson spoke about the traffic patterns he witnessed on Depot Street. Put a sign “local deliveries only” for shop owners to have their deliveries made. From Silver Spoon to the Consignment Shop have “No Parking” on that one side between the hours of 6am/9am. So when State Street Grill is getting a delivery, cars can go around the truck safely. Three parking meters are involved with this issue. This ordinance is meant to help the business people and help people to park safely. This will be put on the July 11, 2012 agenda. Check with the Silver Spoon to see if they would agree to making the exit onto State Street ingress only. There is a concern because making a left turn out of the Silver Spoon may be dangerous

because there are too many lanes to cross safely. Herman Johnson, Dave Jenkins and Roy discussed this. Patty discussed a sign on Winola, in advance of Depot Street, stating that Depot Street will be the next right hand turn. Sproul needs to be contacted.

- **La County Recycling Center – Contract Renewal**

Recycling Center is looking to renew their contract with Clarks Summit we need to respond by June 30 2012. Pat Rogan will review the contract. Table this vote until more information is obtained.

- **Cleaning Company**

The borough cleaning person comes every two weeks. Discussed what needs to be cleaned and how much the borough can pay. Gerrie Carey and Herman Johnson met with one candidate interested in cleaning the building. The personnel committee should discuss this. Make a list of items and rooms that needs to be cleaned, then, get a price for the work necessary. The job description needs to be defined. Pat Williams suggested that the DPW should be responsible for cleaning areas of the Borough Building. Herman Johnson and Virginia Kehoe were to discuss this situation and possible resolutions.

David Jenkins discussed Atherton and make sure that the road is patched/paved where necessary.

- **Dunmore CDBG Grants**

Virginia Kehoe stated that Clarks Summit gets an entitlement grant each year. The entitlement grant is limited to the low income, disabled, etc. This is the competitive CDBG grant, got information from Michelle Giovagnoli. There was a discussion about ideas on how to use the money effectively to improve the borough. Herman Johnson discussed the narrowband system for the radios and the borough. The finance committee has to make a decision about the narrowband system and pricing.

- **Advertising on Borough Equipment**

Gerrie Carey and Virginia Kehoe prepared a letter to Gerritys and Kane Trucking. David Jenkins suggested a 3 or 6 month period for the advertising on the Clarks Summit Borough Vehicles. It was suggested to do more research so we know what advertisement is acceptable to be used on police cars, DPW vehicles and possibly EMA vehicle.

- **Sewer Billing**

The borough has until the end of September to make other arrangements. Waiting on PPL to give a quote on sewer billing. The question was asked, can the borough look into sewer billing being taken care of “in house,” possibly using computer software that the borough already has, or if new software has to be purchased. Virginia Kehoe stated that, that is a possibility, all options are being weighed on the best way to handle the sewer billing issue.

- **Police Chief**

David Jenkins asked about Police Chief Louis Vitale’s retirement. Herman Johnson suggested an honorary discharge of service for Chief Vitale. This would be presented at the June meeting.

Herman Johnson commented on leasing program available for Clarks Summit Police Cars. Herman complimented Clarks Summit on an outstanding Veteran’s Day Parade. Herman questioned the status on the sewer ordinance. VFW 7069 will adopt Veteran’s Park, will help keep up the grounds at Veteran’s park. When they are not able to take care of the park, they ask DPW to help when necessary. Comcast is ready to raise their rates, borough needs to be prepared.

Patrick Williams asked about how “service requests” are processed at the borough. Virginia Kehoe explained the process.

Virginia Kehoe stated that MS4 needs to be updated, and the borough has to renew the permit by September. The stormwater ordinance needs to be voted on. The borough will advertise for public comment, and if there were other ordinances to advertise they would be done at the same time.

3. REVIEW OF JUNE 6, 2012 AGENDA

4. ADJOURN: President Carey

David Jenkins was the first to make a motion to adjourn the meeting, Herman Johnson seconded the vote, the vote was unanimous. The meeting adjourned at 10:38pm.