

**BOROUGH COUNCIL SPECIAL MEETING
JULY 31, 2012
7:00 PM**

The July Council Special Special Meeting for the Borough of Clarks Summit was conducted on Tuesday, July 31, 2012 at 7:07pm. The meeting was held in Borough Council Chambers, 2nd Floor, 304 South State Street, Borough of Clarks Summit, County of Lackawanna and Commonwealth of Pennsylvania. Council members in attendance were Gerrie Carey, Herman Johnson, Patrick Williams, Roy Davis, Patricia Lawler, Mayor Harry Kelly, David Jenkins, Dominic Scott and Virginia Kehoe.

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| 1. | WORKSESSION: | President Carey |
| 2. | PUBLIC COMMENT | President Carey |

- **Towerco Flag Maintenance Agreement**
Virginia Kehoe will review the list of conditions concerning the Towerco Flag Maintenance agreement and talk to Attorney Grab, who will give his legal opinion on the conditions. At tomorrow night's council meeting Attorney Pat Rogan will be available to discuss the agreement and answer any questions.

- **Tek78**
On July 19, 2012, the Clarks Summit Borough received a formal request from Greg Pascale to allow the pass through of 23 units with the Tek78 project. The borough engineer Bob Nagele is evaluating the plans which were provided to the borough from Tek78. The question is concerning the borough's ability to accept the additional sewer flow. Council should have that information by the council meeting tomorrow night. Tek78 has conditional approval from South Abington Township, the condition being that they get approval from the Clarks Summit Borough. David Jenkins stated that until Clarks Summit Borough has something in writing from South Abington, council doesn't need to continue any further to give Tek78 any conditional approval. Greg Pascale will be at the council meeting tomorrow. The plans are available at the Borough Building if council wants to take a look, keeping in mind the plans are not currently signed. Herman Johnson stated that we want to keep the communications going with the South Abington Supervisors to solve this issue. There was a scheduled meeting today with the South Abington Supervisors and they cancelled, the borough plans to have Attorney Pat Rogan there at the meeting to discuss any issues. Roy Davis discussed the sewer situation and stating the importance of keeping communications open with South Abington Township.

- **CDBG Monies for 2013**
Michelle Giovagnoli contacted Virginia Kehoe concerning the CDBG money for 2013. Ms. Giovagnoli asked if council would start considering and discussing upcoming projects that are of interest for the Clarks Summit Borough. 2011 CDBG money was put towards the Bedford Street project. The 2012 money was used for the upcoming Depot Street improvements which won't be finished until spring of 2013. If the Clarks Summit Borough is prequalified, we can get to work faster than years earlier. Roy discussed lighting on Depot Street. Virginia stated that CDBG money cannot be used on that lighting. Patty Lawler discussed the building on Depot Street and the idea of turning the building in to loft apartments. Patty Lawler also stated that the borough can apply for more grants for this kind of project. The recommendation by council is to set up a meeting between Patty Lawler, Virginia Kehoe, Frank Savo and Bill Coleman to discuss the loft apartment idea further.

- **2012 equipment lease**
The GMAC loan is through Ally bank, with a three year financing rate of 5/5%. Ford is offering a three year term for the Tahoe and a five year term for the Dodge 6.15% & 6.35%. PNC is offering 2.6% for the Tahoe and 2.8 for the Dodge. Council needs to vote on this during the council meeting
- **Sewer Billing**
The lowest price the Clarks Summit Borough is being offered is from Smart Bill, .5025 cents per statement and that includes postage. The borough would send a spread sheet each month stating what the billing amount will be and they send out the bill printed on a post card, collect the money, and deposit the money back to the borough. PPLS was charging .28 cents plus postage and for 18 cents more they will do collections and a mailer as opposed to a post card. Automated Payroll charges \$1 plus postage and they will send delinquent mailing, collections tracing accounts and contact customers if necessary. Automated Payroll offers more service than the others. Council members suggested meeting with the finance committee to see which company is the best fit for the borough.

3. REVIEW OF AUGUST 1, 2012 AGENDA

Virginia Kehoe discussed the Agenda for August 1, 2012 Council Meeting. Pat Williams asked about the new single stream recycling information which was being sent out to the residents of the Clarks Summit Borough. Details about the new recycling system has been in the newspaper, The Suburban is doing a cover story on it and an additional story on the commercial pick up in Thursday's paper (August 2, 2012). The information is also on the website and billboard. The dumpster has arrived at the DPW building. There is a question about the brush pickup, the borough need to make sure they are getting the credit for the recycling from the state. The Recycling Center may charge the borough for the brush recycling. When it comes to the small businesses in the area and single stream recycling, a box with pencil will be placed near the dumpster for small businesses to fill out a recycling form. The small business will then fills out the card and leave it in the drop box available. David Jenkins mentioned the swimming pool regulations and that they should be enforced. Blow up pools do need a fence. This is a safety issue. If a resident has water in a pool that is 18 inches or more, they must have a fence. Virginia Kehoe stated that the cleaning person declined the job offer saying she was unaware of the full scope of responsibilities.

4. ADJOURN:

President Carey

The meeting was adjourned at 8:08PM

The meetings minutes were respectfully submitted by Jennifer Schmidt